PERCY LAKE RATEPAYERS ASSOCIATION

Directors' meeting

Nov 11, 5:00 PM

Via Microsoft Teams; Host Peter Mills

DRAFT MINUTES

Attendees:

Peter Mills, Ted Mills, Koko Yamamoto, Anna Tilman, , Diane Pearce,

Approval of Previous Minutes

- The previous minutes had been circulated in advance.
- A motion to approve them was made, seconded, and approved.

Treasurer's Report and Insurance

- The treasurer reported a $400 donation to the Haliburton Hospital in memory of Murray Fearrey and thanked Peter for a $200 contribution.
- The current bank balance was $6,055.
- The insurance premium is expected to increase by about 2%, with coverage unchanged. The treasurer recommended renewing with the current provider, whose premiums had been competitive in prior comparisons.
- A motion to recommend renewal was seconded, with no opposition stated.

Conclusion: The group approved recommending renewal with the current insurance provider.

Website, Digitization, and Contributor Compensation

- Claire rebuilt the association website in-house on a new platform and updated its pages. Attendees who had viewed it praised the work.
- New-provider charges had not yet appeared on the card; the treasurer had been told they should be lower. The ongoing cost was therefore not yet confirmed.
- GoDaddy SSL and hosting charges were canceled. The domain currently costs $20 for two years, and the group plans to move it to another provider when it expires next year.
- The group agreed to thank the contributor for the website/coding work with a **$250 e-transfer**. A participant offered to send it, but the recipient's email address is needed.
- Board members may send website content directly to Claire based on their responsibilities. They should copy the board secretary on submissions to support oversight and tracking.

- Historical documents, newsletters, and board minutes spanning about 30 years will be gathered over the winter and sent to Lou for compressed-PDF scanning. The digitized files will be uploaded to Google Drive and shared with Claire for publication.
- Members were invited to identify newsletters missing from the website so they can be scanned.

Membership and Community Activities

- Membership was reported at 74 at the AGM, above the previous record of about 70. Paid membership has generally ranged from 60 to 70.
- Fishing and golf tournaments, lake updates, and community communications were mentioned as ways to engage members.
- Ideas for a future social or family event included a photography contest, a run, a mini-triathlon, and activities for children. Planning should account for safety, age groups, and the lake's different areas.

Conclusion: The next newsletter will ask members for activity ideas. The group may select an activity to try in 2027.

AGM Follow-ups and Board Transition

- The local fire department contact, and review of health-services contact information were reported complete.
- The hospital donation was confirmed, so tree planting was no longer necessary.
- Board members discussed a gradual transition and training for current responsibilities.
- The group discussed updating the AGM draft minutes with preferred role titles before posting them online.

Bylaw Complaints About Trailers

- Two complaints about trailers reportedly parked on building lots for several years were submitted through the bylaw portal on August 3.
- On August 18, the group received confirmation that both complaints had been accepted for an on-site review.
- No further response had arrived. A follow-up was sent to the bylaw superintendent with the case numbers.

Conclusion: The group will await a response and revisit the matter at the next meeting.

Hydro One Follow-up

- The group discussed a planned power outage affecting a broad area and whether it was related to a possible local supply upgrade.
- No connection to the lake-area upgrade was confirmed.

Conclusion: Further contact with Hydro One remains outstanding.

External Contacts and Bank Authorization

- Brian offered to add Peter and Ted to contact lists for external lake and cottage organizations, including FOCA, CHA/CEW, and Dysart.
- Brian was also asked to update the external contacts; one discussion item was described as repeating an earlier item.
- The board discussed updating bank account access following role transitions. Current authorization was reported to be held by Anna and Koko
- Koko suggested finalizing all signatories at once, potentially including Koko, Jody, Peter and Ted in coordination with the constitution revision.

Constitution Revision

- Peter and Ted initiated the constitution revision process.
- Diane, Anna and Jody offered to help review and edit the drafts.

Conclusion: Peter and Ted will prepare an initial draft and circulate it to Diane, Jody and Anna for review.

Cell Tower Lights and Mobile Coverage

- Rogers completed adjustments to the tower lights to meet Nav Canada safety regulations and will make no further changes.
- Recent complaints mainly concerned the red light's deflection, rather than the earlier white-light issue.
- Reception varies by carrier: Rogers and some Bell devices receive signal, while Telus remains non-functional.

Conclusion: Brian will draft a website update about the cell tower for Peter and Ted to review before publication.

Boat Launch and Abandoned Paddle Boat

- Ted reported washout issues and unsatisfactory driveway and gravel repairs at the boat launch. Attempts to reach the Director of Parks about repairs had gone unanswered for over a month.
- The group noted that the boat launch is under Parks and Recreation, not Roads or Public Works. A previous response indicated funding for repairs might be considered the following year.
- An old paddle boat has been left near the signs at the top of the launch for at least a year and a half. A participant recommended submitting a request through the online portal, with a photo if available.

- Local officials and staff vary in responsiveness. Walt was expected to follow up, though the specific matter was not stated.

Conclusion: Ted will continue following up with the Director of Parks and may escalate the repair issue to local politicians if there is no response.

Trent-Severn Waterway Dam Work

- Winter work was underway at the dam. The concrete walkway and other concrete structures had been removed, and forms were visible, but rebuilding had not yet started.
- A note attributed to the CWF, and thought to have come from the TSW, said the work was intended to improve safety. Widening the walkway was raised as a possibility but was not confirmed.
- Water was expected to be held at one log. The snowmobile trail might remain passable by a route behind the work area, but whether it would close was unclear.

Wood on the Sandy Spit

- Participants asked about a pile of wood at one end of the sandy spit. Ice or high water may have moved it.
- The group was unsure whether the wood would be removed or move naturally.

Next Board Meeting

- The next meeting was set for **March 3, 2027, at 5:00 p.m. online**. The date was noted to be a participant's 80th birthday.

Outstanding Actions

- Send Koko the website cost information when the new-service charges become available. [Lou]
- Move the domain to another provider when its current term expires next year. [Claire/ Lou]
- Provide the recipient's email address and send the agreed $250 e-transfer.[Brian]
- Include a request for member activity ideas in the next newsletter and consider an event for 2027.[Brian/Christine]
- Follow up with the bylaw superintendent about the trailer complaints and revisit the matter at the next meeting.[Diane]
- Continue contacting Hydro One about the possible local supply upgrade. [Peter]
- Update the AGM draft minutes with preferred role titles and post them online.[Brian]
- Gather historical paper files over the winter and send them to Lou for compressed-PDF scanning; upload the scans to Google Drive and coordinate publication with Claire. [All, Anna]

- Identify any newsletters missing from the website so they can be digitized.[Brian]
- Add Peter and Ted to the relevant external organization contact lists; Brian to update the external contacts.
- Finalize the bank signatory list and submit the official updates to the bank. [Koko]
- Draft constitution revisions and circulate them to Diane, Jody and Anna for feedback. [Peter/Ted]
- Draft the cell tower status update for review by Peter and Ted before publication.[Brian]
- Continue following up with the Director of Parks about boat launch repairs and escalate if needed.[Ted]
- During the planned visit the week of November 16, 2026, photograph the abandoned paddle boat and submit a request through the online portal; ask about it when the relevant department responds.[Ted]
- Send an invitation for the March 3, 2027, online meeting.[Peter]